



SIR THOMAS FREMANTLE SCHOOL

A CO-EDUCATIONAL SCHOOL FOR STUDENTS AGED 11-19

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23rd September 2020

Dear Parent/Carers of Year 7 Students,

Re: Meet the Tutor Evening

On Tuesday 29th September we are hosting our meet the tutor evening between 4:30-7pm. Due to the current restrictions this will be held virtually via Microsoft Teams. This means that your son/daughter will need to arrange a time with their form tutor on your behalf. The form tutors will then set up a meeting via Microsoft Teams using your email address.

There is a guide that has been attached to this email with directions on how to set yourself up for the meeting via Teams. Appointments will be 10 minutes long and these must be adhered to as we are running to a tight schedule.

Appointments can be done via phone call if you are unable to access a laptop/PC but please liaise with your child's form tutor to arrange this.

Should you have any questions or queries please contact your child's form tutor as a first point of call.

Yours faithfully,

Miss Rath

Learning Lead of Year 7

