



SIR THOMAS FREMANTLE SCHOOL

A CO-EDUCATIONAL SCHOOL FOR STUDENTS AGED 11-19

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5th January 2021

Dear Parents/Carers,

Re: Introduction - Yr 10 Learning Lead

I hope this finds you well and you had a restful Christmas break.

I would like to formally introduce myself as I will be taking over the role of Learning Lead for Year 10. I have had the pleasure of teaching half of year 10 already and I am really looking forward to getting to know the other students as well as all of you, as their parents/carers. I will be working closely with Mrs McLean over the next month, so will be aware of any matters that need my continual attention.

Due to the current uncertain times, I am aware of the difficult circumstances for many students and their families so I wish to reassure you that I am here to help in whatever capacity I can. I request that you encourage your child to be on time to live lessons when they commence and proactive at contacting teachers regularly, as we are all desperate to help them in any way we can. Please feel free to contact me at francesca.joseph@sirthomasfremantle.org or Mrs McClean at eleanor.mclean@sirthomasfremantle.org as we are sharing the role for the month of January; I will then be taking over full time from the beginning of February.

I look forward to welcoming all of Year 10 back, whenever that may be.

Yours faithfully,

Miss Francesca Joseph
Learning Leader: Year 10

