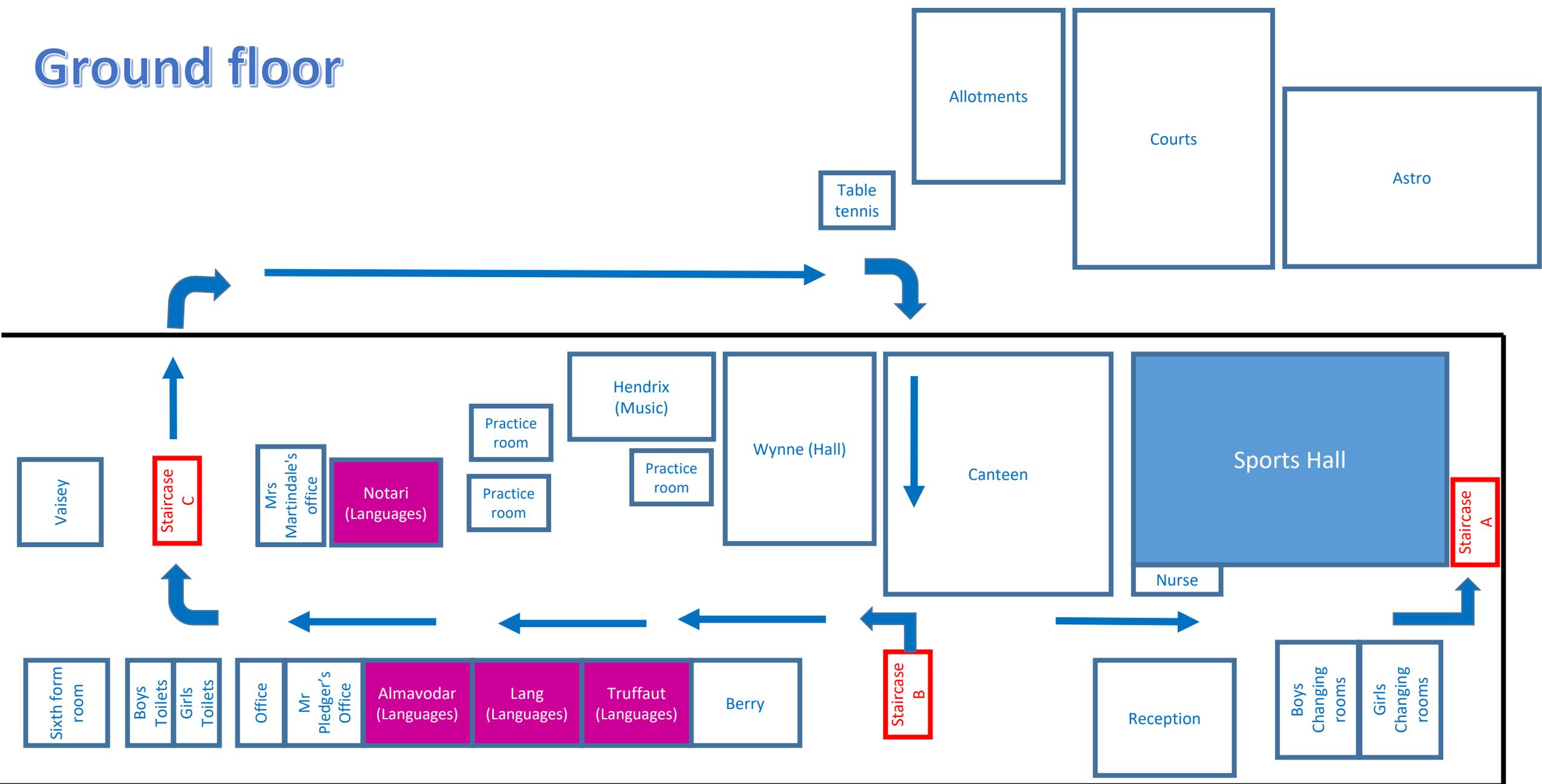


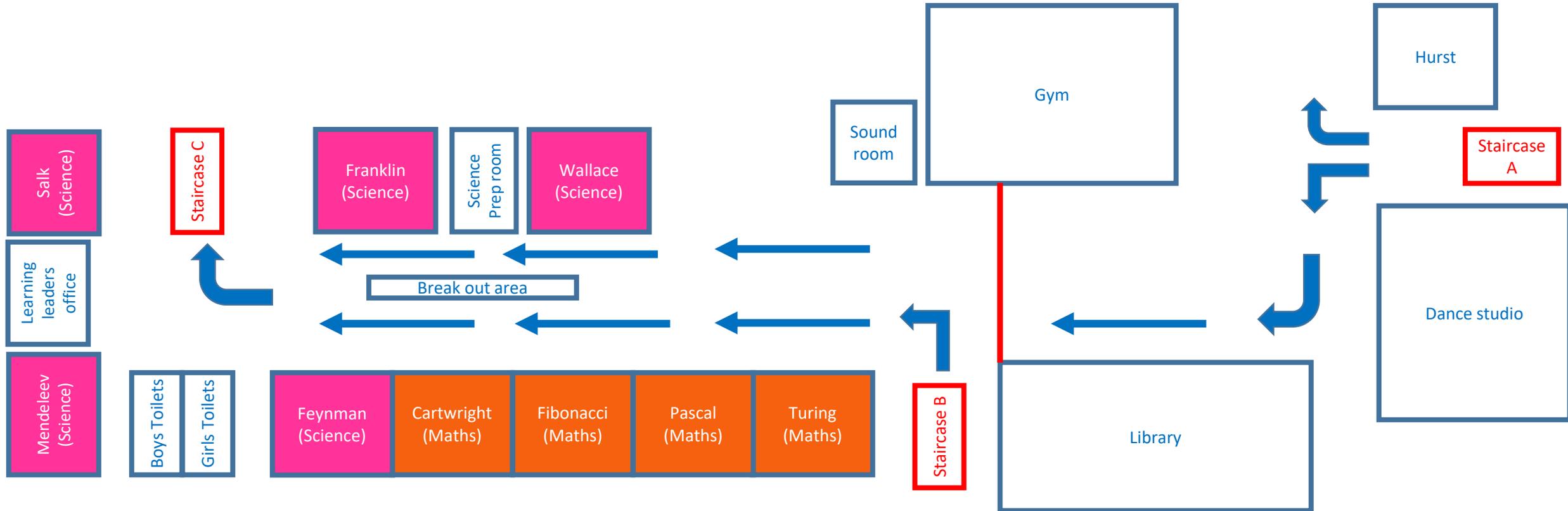
“The One Way Motorway” STFS From September 2020



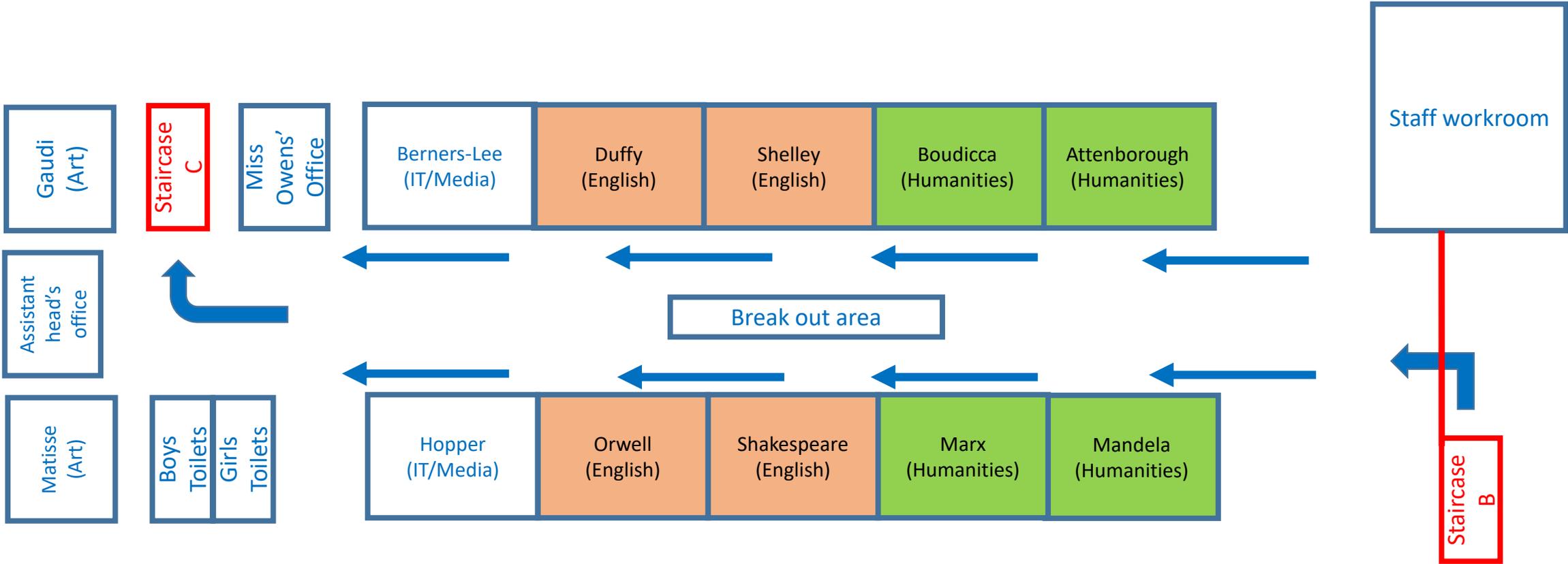
Ground floor



1st Floor



2nd Floor



The STFS One Way Motorway

Entering and leaving School

Students will enter via Stairway B as normal- here they will wash their hands at the outside wash stations and have their temperature. The doors at Stairway B will be opened from 8:05 each morning.

Sixth Form students will enter through the gate by the Sixth Common Room at the far end of the building. Again, they will be expected to wash their hands or sanitise before entering the building.

All Staff need to enter via the main doors at reception where they will need to wash their hands or sanitise before entering the building.

At the end of each day students should adhere to the one way system, but they can exit via the main doors at the base of Stairway B. However, they should not use Stairway B to descend from the upper floors.

Sixth Formers will leave via the Sixth Form exit.

The STFS One Way Motorway

From September 2020, STFS will implement a ONE WAY SYSTEM. This is explained on the following slides.

Staircase A is UP only for lessons in Hurst, Bussell, library access or re-joining the one way system. Staircase A is also the exit for PE lessons. Students will go up to the 1st floor to join the one way system. If a student leaves PE and has a lesson in Truffaut, they will need to go to the first floor, follow the one way system and go down Staircase C and go round the outside and enter back at the café and then pick up the one way system again.

Staircase B is UP only. Once leaving the staircase, all must turn left
Signage will direct students.



Staircase C is DOWN only.

Case Study- A student has a lesson in Shakespeare, their next lesson is in Mandela. The student follows the one way system by going to Stairway C, they go to the ground floor, they follow the one way system back round to Stairway B and climb the stairs again to arrive at Mandela.

The STFS One Way Motorway

I accept this seems rather ridiculous, but the system is to remove the risk of students walking in to and facing each other. Staff must confront anyone ignoring the system. An amendment will be added to the Climate for Learning policy that talks about students' failure to comply with the instructions

The One Way Motorway will require all staff and students to support its safe implementation, particularly as there will be greater numbers on single stairways at any one time. All members of the school community must follow the system at all times.

The only exceptions to the One Way Motorway are as follows:

- 1- School emergency requiring the evacuation of the school building. All members of the community are to exit the building via the nearest and quickest route. All stairways become down stairways and the one way system does not need to be followed.

The STFS One Way Motorway

2- Students and staff leaving the following classrooms can go against the one way flow to re-join the One Way Motorway:

Sixth Form Common Room

Vaisey

Mendeleev

Salk

Matisse

Gaudi

3. When lessons have begun and the corridors are empty, students can follow the One Way Motorway to the toilets and they can return to their classroom by walking against the flow of the one way system. This is only the case during lesson time. This does not apply to students using the toilets pre tutor time, break time, lunchtime or after school. During these times the One Way Motorway must be adhered to.

The STFS One Way Motorway

The Classroom

Where possible students will be expected to enter the classroom on arrival, there will be no queuing outside classrooms. If this is not possible, Students should queue for no longer than necessary and observe social distancing measure of 1m and all facing the direction in which they will walk. For this reason and the fact that students will have a greater distance travel to lessons. Teachers will need to factor these timings in to their lesson planning and their organisation around lesson end time.

Students will not be able to enter the teacher only zone other than to reach their desk on entry to the classroom or leaving the classroom. See next page. This is non negotiable. However, if a teacher wishes to, they can leave their zone to interact. However, it is advised to not spend longer than 15mintues closer than 1m. This will be an individual choice and based on your professional judgement.

Students must remain in their allocated seat at all times- there can be no swapping of chairs or movement between tables. Learning needs to be considered carefully and minimise activities that encourages movement around the room.



The STFS One Way Motorway

The Classroom continued.

Student exercise books will stay in school at all times. Any homework will be set via Teams. This will be marked online, thus removing any transfer of resources between home and school.

Students will be encourage to increase their equipment provision. This will include hand sanitiser, tissues, glue sticks, language dictionary, scissors sellotape and a small stapler. We must not be sharing equipment. The loaning of pens and pencils can't take place as it increases transmission risks. Students must have sufficient numbers of both. At the end of each lesson, the desks must be wiped down with either an antibacterial wipe or disinfectant spray.

Staff should restrict worksheets and the need for additional paper when planning lessons.

All normal behaviour expectations apply and are expected to be adhered to at all times. Any compromising of the system will result in serious sanctions being applied.

The STFS One Way Motorway –Additional Notes

Some subjects will be required to implement additional sanitising measures. Music, Art, ICT, PE and Science will need to review their planning and ensure that measures are in place that support this overall guidance.

Music- no sharing of instruments in lessons, no wind instruments to be used by students as the increase of transmission increases. Keyboards to be cleaned regularly and without fail at the end of each lesson before a new student plays. Music Practice Rooms not to be used during normal lesson time. Can only be used for lessons with Peri- teacher. Maximum two people per room.

Art – Equipment such as brushes and pallets should not be shared and again sanitised after use.

ICT – Keyboards and any items that have been touched by hand need to be sanitised and cleaned before the next class uses the same equipment.

Science – Only staff to conduct experiments as demonstrations. Any equipment used to be sanitised before being used again.

The STFS One Way Motorway-Additional Notes

Vertical tutor groups will remain. However, each tutor will be expected to seat the year groups together. We will reduce numbers this by having regular socially distanced assemblies for one year group at a time. This should relieve some pressure in the tutor base. If it becomes evident that this is not working we will review this within the first two weeks.

Students must bring a packed lunch and snack to school. We need to reduce any queuing at the lunch counter. Water will be stocked in the vending machines and can be bought from the café side hatch outside. There are two water fountains outside that students can use. The internal fountain must not be used to avoid queues inside.

Each year group will have a designated break and lunch time zone. Years 7 & 8 will have the Café, Year 9 and Year 10 will have the Sports Hall and Year 11 will have Wynne. Students will be able to eat outside as long as they continue to observe reduced contact. Year 12 and 13 will use the Common Room, Vaisey and have additional off site privileges.

Students will be allowed to the toilet and water fountains during the lesson at the discretion of the individual class teacher.

The STFS One Way Motorway- Additional Notes

Cleaning will be taking place throughout the day. Toilets, food areas, fountains and hand plates will be prioritised by the cleaning staff.

Each classroom will have sanitiser, tissues and wipes to help keep teaching areas clean throughout the day. As you will be sharing classrooms with other teachers please be respectful and keep your classrooms clean and free of clutter at all times. Staff will be expected to wipe down the teacher's desk before leaving the classroom

Adults will be expected, where possible, to maintain the social distancing measures that exist at all times.

Onsite meetings with parents will be restricted to reintegration meetings or SEN review meetings. Parents are not to turn up to reception unannounced or with an explicit invitation to do so.

This document will be shared with all members of the school community and is an addition to the existing Risk Assessment.