



# SIR THOMAS FREMANTLE SCHOOL

A CO-EDUCATIONAL SCHOOL FOR STUDENTS AGED 11-19

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WEB: [WWW.SIRTHOMASFREMANLE.ORG](http://WWW.SIRTHOMASFREMANLE.ORG)

1<sup>st</sup> April 2021

Dear Parent/Carers,

## Re: Covid-19 procedure during Easter break

We have been asked by the DfE to be available for the first 6 days of the Easter holidays, much like the Christmas break, in order to assist with the ongoing effort towards track and trace and the part it plays in controlling the spread of Covid-19.

We are therefore asking all parents to notify us if their child tests positive within 48 hours of the last day of term (Thursday 1<sup>st</sup> April) AND has been present in school on Wednesday 31<sup>st</sup> March or Thursday 1<sup>st</sup> April.

In order to clearly differentiate between a positive Covid-19 result notification and other general enquiries, we are again asking you to use the following email address for the sole purpose of dealing with this scenario:

[stfpositivecovidalert@sirthomasfremantle.org](mailto:stfpositivecovidalert@sirthomasfremantle.org)

This email address is the only mailbox that will be checked on a daily basis until Wednesday 7<sup>th</sup> April, so it is vital that should your child test positive, you only use the email address stated above. As the school will be shut, the phones will not be on and all other staff email addresses will not be manned.

We do not need to know if a family or household member has symptoms or has tested positive. If your child tests positive more than 48hrs after we break up, then school does not need to be informed. At this point you should follow the process as advised by NHS track and trace.

In the event of us receiving notification of a positive result within 48 hours of school closing, the following procedure will be followed: We will notify any close contacts via text message that they will need to isolate as soon as possible. This is a no reply text message service, so please do not reply to the text message. We will also send a letter confirming the need for your child to isolate. This will be sent via email.

Should your child test positive after Sunday 4<sup>th</sup> April, you do not need to inform the school, but follow the guidelines as advised by NHS track and trace.

We rely heavily on parents helping us with this, so that we can ensure we keep our staff, students and families safe over the Easter period.



If a child or household member has symptoms leading up to start of school, or is isolating, please do not send them in when we return. With restrictions easing up over the Easter break, there is a high chance of a spike in cases, so the first couple of weeks back will be crucial to keeping bubbles safe at the start of the Summer term. In this instance, please notify us of such absences using the usual procedure of informing reception – [receptionist@sirthomasfremantle.org](mailto:receptionist@sirthomasfremantle.org)

Please can I remind parents that when we return on 19<sup>th</sup>April, students will still need a face mask, including a few spares in case they break, along with hand sanitiser. Should the policy for mask wearing change over the holidays, we will let you know.

I would like to take this opportunity to thank all of our parents and staff members for their help whilst reopening the school to students for the last part of the Spring term.

I wish you all a very Happy Easter!

Yours faithfully

Emma Smith  
**Office Manager**

