



SIR THOMAS FREMANTLE SCHOOL

A CO-EDUCATIONAL SCHOOL FOR STUDENTS AGED 11-19

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28th April 2021

Dear Parents/Carers,

Re: Communication & Uniform Expectations

Firstly, I wanted to mention to all parents and carers how impressed the staff at STFS have been with the effort and continued enthusiasm that students are bringing to school each day. The effort of all students to adhere to the one-way motorway, hygiene, masks and hand washing has been excellent and it is helping teachers to focus on supporting our students to ensure they achieve their potential in the next term.

Secondly, I need to remind parents as to the expectations of STFS staff to respond to communication. As you are no doubt aware, staff are busily delivering high-quality lessons whilst also completing a wide range of additional tasks to ensure that our year 11 and 13 centre assessed grades are fair and accurate.

Our policies surrounding communication state that:

Communication and concerns may be raised with the Form Tutor, Class Teacher or directly with the Senior Leadership Team, including the Headteacher. Concerns received by telephone will be directed to the most appropriate member of staff by the Receptionist. In every case an initial response can be expected within 48 hours and a resolution arrived at as soon as possible.

To this end, it is not possible for staff to be made available to speak on the phone unless for a prior arranged call. If parents and carers need to discuss an issue with a member of staff, then please request a phone call or a virtual meeting with the most appropriate party. In most instances this will be the form tutor or subject teacher.

STFS remains a no phone school. It is a matter of both safety and also to ensure focus during learning times. As such, I ask parents and carers to remind their child that they should not be using a phone in school.

Finally, there are a few uniform and presentation reminders to share with parents. Summer uniform (STFS polo shirt in place of shirt and tie) does not come into force until the 7th June so all students are expected to attend in blazer, shirt and tie. Our uniform policy states that students need to have black polishable shoes as part of their uniform. Trainers are not a part of our uniform but if a student cannot wear these shoes for a medical need this needs to be authorised by the medical team or Learning Lead who will issue a uniform pass for the student. Skirts should be of an appropriate length to cover modesty. Any skirt worn should finish below the fingertips of a student who is stood with their hands by their sides and socks should be plain and unbranded. Make up should be kept natural, no nail varnish and any piercings should be a single stud piercing in each ear. All piercings need to be able to be removed for PE as a matter of safety. As such, I request that parents and carers take the time

to ensure that their son/daughter meets these expectations for uniform so that we can continue to maintain our high standards as a school.

Yours faithfully,

Mat Payne
Director of Learning Leaders

