



SIR THOMAS FREMANTLE SCHOOL

A CO-EDUCATIONAL SCHOOL FOR STUDENTS AGED 11-19

BUCKINGHAM ROAD
WINSLOW
MK18 3GH
(01296) 711853

WEB: WWW.SIRTHOMASFREMANLE.ORG

29th May 2021

Dear Parent/Carers,

Re: Covid-19 procedure during May half term break

We have been asked again by the DfE to be available for the beginning of the half term, much like the Easter break, in order to assist with the ongoing effort towards track and trace and the part it plays in controlling the spread of Covid-19.

We are therefore asking all parents to notify us if their child tests positive within 48 hours of the last day of term (Friday 28th May) and were present in school on Thursday 27th May or Friday 28th May 2021.

In order to clearly differentiate between a positive Covid-19 result notification and other general enquiries, we are again asking you to use the following email address for the sole purpose of dealing with this scenario:

stfpositivecovidalert@sirthomasfremantle.org

This email address is the only mailbox that will be checked on a daily basis up to and including Monday 31st May, so it is vital that should your child test positive, you only use the email address stated above. As the school will be shut, the phones will not be on and all other staff email addresses will not be manned.

We do not need to know if a family or household member has symptoms or has tested positive. If your child tests positive more than 48hrs after we break up, then school does not need to be informed. At this point you should follow the process as advised by NHS track and trace.

In the event of us receiving notification of a positive result within 48 hours of school closing, the following procedure will be followed: We will notify any close contacts via text message that they will need to isolate as soon as possible. This is a no reply text message service, so please do not reply to the text message. We will also send a letter confirming the need for your child to isolate. This will be sent via email.

If a child or household member has symptoms leading up to start of school, or is isolating, please do not send them in when we return. With restrictions easing up over the break, there is a high chance of a spike in cases, so the first couple of weeks back will be crucial to keeping bubbles safe at the start of the final half term. In this instance, please notify us of such absences using the usual procedure of informing reception – receptionist@sirthomasfremantle.org



Thanks, as always, for your efforts in keeping everyone in our community safe.

Yours faithfully,

Emma Smith
Office Manager

