

Meet The Tutor - Wednesday 11th October 4pm-6pm

Sir Thomas Fremantle School <office@sirthomasfremantle.org>

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To: Sir Thomas Fremantle School <office@sirthomasfremantle.org>

Dear Parents & Carers,

I would like to invite you to attend our Meet The Tutor Evening on Wednesday 11th October. This is an online event and will be hosted on Microsoft Teams.

This is an opportunity for you to meet your child's form tutor to discuss how they are settling in to the new school year, review their ClassCharts feedback from teachers and address any attendance issues if necessary.

We have allocated five minutes for your appointment which can be made via the My Child At School system - select 'Parents Evening' from the main menu on either the app or web-based version and follow the prompts to book your appointments. You will receive a link to join the meeting 24-48 hours before the event.

The appointment system will open at 8pm on Friday 6th October and close at midnight on Monday 9th October.

If you have not yet created your My Child At School account or are having difficulties logging in, please email office@sirthomasfremantle.org for assistance.

Yours faithfully,

Mat Payne

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